

HH4L Member Employment Placement Agreement

Draft for review. Complete the blanks and review the terms before signing. This agreement covers GSU placement services for the member named below; the hiring employer provides its own employment offer and onboarding documents.

Parties and membership

Effective date _____ HH4L member ID _____

Member full name _____

Email _____ Phone _____

Service provider: Global Solutions Unlimited LLC (GSU)

GSU contact: Eva Hengstebeck • eva.gsuaadvisor@gmail.com • (714) 928-2380

HH4L membership verified by _____ Date _____

Free placement for HH4L members

Employment and internship placement assistance under this agreement is an HH4L member benefit. The member's GSU placement fee is \$0, including when an internship leads to a hire. GSU will not charge the member a percentage of wages, a flat success fee, or a payroll deduction for this placement service.

HH4L membership charges, if any, remain governed by the separate membership terms. This agreement does not authorize new membership charges or automatic billing. Membership changes will be reviewed before additional placement services are provided; they do not create a retroactive placement fee.

Placement support

GSU will review the member's intake, discuss career interests and readiness, and help identify suitable internship or employment opportunities with available employers or mentors. Support may include interview preparation, introductions, and follow-up about placement progress. Available roles and employer requirements determine which opportunities can be offered.

The member will provide accurate work and education information, communicate availability, attend agreed interviews or notify GSU of changes, and promptly report whether an offer is accepted and work begins. The member may decline an opportunity.

Permission to share career information

The member authorizes GSU to share relevant contact details, a résumé, career interests, skills, and availability with potential host employers for placement purposes, after discussing the referral with the member. Medical or rehabilitation details require separate permission and are not needed for ordinary placement referrals. The member may stop future sharing by contacting GSU.

Employment terms and employer responsibilities

A referral is not a promise of a job, a particular income, or a specific start date. The employer decides whether to hire and must provide the role, pay, hours, supervision, and other employment terms in a separate written offer. The member decides whether to accept.

This placement agreement does not itself hire the member as a GSU employee or determine the legal employment relationship. The hiring employer is responsible for lawful payroll, required wage and overtime payments, workplace protections, and onboarding. No term here waives any right the member has under applicable law.

Potential or hiring employer _____

Role _____ Proposed start date _____

Employer contact _____

Pay It Forward

After an internship leads to a successful hire, GSU asks the member to promote GSU and mentor three other people. This can include sharing opportunities, listening to their interests, offering practical guidance, and staying in contact as they grow. Any public story or testimonial should reflect the member's honest experience.

Mentoring is a community request. It does not create a placement debt, authorize wage deductions, or replace paid duties owed to an employer. The member and GSU can discuss a realistic way to participate.

Communication and ending placement services

Either party may end future placement assistance by notifying the other by email or in writing. Ending these services does not end an existing job, change earned pay, or trigger a placement fee. The member should contact the employer directly about employment concerns and may also ask GSU for placement-related support.

Changes to this agreement must be recorded in writing and accepted by both parties. Signing confirms the member understands the free member placement benefit and GSU's role.

Signatures

Member name _____

Signature _____ Date _____

GSU representative name _____

Signature _____ Date _____

Each party should receive a completed copy. For a participant under 18, obtain any required parent or guardian consent and review age-appropriate placement requirements before work begins.